

**MINUTES  
AUDIT COMMITTEE**

**Tuesday 13 December 2016**

Councillor Paul Feeney (Chair)

Councillor Bob Collis  
Councillor Chris Barnfather  
Councillor Boyd Elliott

Councillor Helen Greensmith  
Councillor Viv McCrossen

Apologies for absence: Councillor Sandra Barnes

Officers in Attendance: L Parnell and M Hill

Also in Attendance: A Ali and C Williams (RSM UK)

**15 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillor Barnes, who was substituted by Councillor Creamer.

**16 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 20 SEPTEMBER 2016.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**17 DECLARATION OF INTERESTS.**

None.

**18 KPMG ANNUAL AUDIT LETTER 2015-16**

The Deputy Chief Executive(Chief Financial Officer) presented the Annual Audit Letter 2015-16 from KPMG, the Council's external auditors who sent apologies for their absence.

**RESOLVED:**

To note the information.

**19 INTERNAL AUDIT REPORTS ISSUED OCTOBER -DECEMBER 2016**

The Deputy Chief Executive (Chief Financial Officer) presented a report, which had been circulated prior to the meeting, summarising the outcome of Internal Audit activity for the period October to December 2016.

**RESOLVED:**

To note the report.

**20 FOLLOW-UP OF PREVIOUS AUDIT RECOMMENDATIONS**

The Deputy Chief Executive (Chief Financial Officer) presented a report, which had been circulated prior to the meeting, informing Members that no audit recommendations followed-up during the period October – December 2016.

**RESOLVED:**

To note the report.

**21 PRESENTATION BY RSM**

The Deputy Chief Executive (Chief Financial Officer) introduced Chris Williams and Amjad Ali from RSM.

The Deputy Chief Executive (Chief Financial Officer) provided Members with information as to the decision to commission RSM to deliver the Council's audit function to meet budget reduction requirements within the service area.

Mr Williams and Mr Ali presented information regarding the company structure, ways of working and future plans for the audit function.

**RESOLVED:**

To note the information provided.

**22 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 4.05 pm

Signed by Chair:  
Date: